

**Put-in-Bay Township Port Authority
Regular Board Meeting Minutes from June 20, 2022
Middle Bass Townhall @ 5:00 pm**

Meeting ~ Middle Bass Townhall 5:02 pm

Pledge of Allegiance

Roll Call: Rick Ziebarth, Bob Stausmire, Chris Ladd, Mark Friebe, Lorna Strayer,
Secretary, Rosann Keiser

Minutes May 16, 2022

Motion to approve: Chris Ladd

Second: Mark Friebe

Roll call: Mrs. Strayer yes, Mr. Friebe yes, Mr. Ladd yes, Mr. Stausmire yes, Mr.
Ziebarth

Correspondence:

Tim Niese notified the Port Authority of a Concert Safety meeting on Friday, June 17, 2022, at the Niagara Event Center.

Bob Smith from the PIB Property Owners Association asked for the Port Authority to speak about the new terminal building to be constructed. The meeting will be at the PIB Senior Center on Saturday, June 25, 2022, at 10:00 am. Rosann will attend to speak about the terminal, answer questions and show the floor plan. Any other board members would be welcome to attend. Lorna Strayer said she will attend.

Arthur Main from Middle Bass Island inquired about the process to build a hangar at the Middle Bass Airport. A sample lease was sent along with some directions to proceed. He will need to show the board the plan first for approval and then work with the Ottawa County Building Department.

A representative from Angler Magazine stopped into the Port Authority office asking if the Airport would like to put an ad in the magazine. The fee for 1/8th of a page would cost \$196 per month. The board did not feel it would benefit the airport.

Public Participation:

Karl Steuk from Middle Bass gave a report of the airport revenue collected in the amount of \$542. One fee paid was for 6-month parking. Karl reported the temporary tie-downs were being used. Two people would like to buy a set when the contractor removes them to install the permanent tie-downs this fall. The Port will keep a list of names who want to purchase a set. The board observed the soil erosion fencing was too high and a low wing could hit it. The Engineer will be notified that the fencing should be removed or lowered.

There was a discussion about the sale of the grindings. The board approved \$50 per truckload and \$100 for a tandem load. Some complained that the grindings had large pieces in them. We will ask if the Township has a screen that can be used on MB during the summer. It was suggested that someone monitor the traffic going into the airport. We will ask Dell if he can keep an eye on the traffic while he is mowing the airport.

A Sedlack family member talked about the tree trimming on their property last fall and asked when the Port Authority will remove the tree trunks left standing. Last Fall the family did not want the trees removed just trimmed. The family chose to communicate through attorneys last fall and only wanted the trees trimmed. After the trimming of the trees for airport approach safety per ODOT Aviation, it took about half the height of the trees, and they look bad. The family wants the rest of the tree removed. The board felt the communication should continue through the attorneys. The board would like to cut the rest of the trees down, grind the stumps and purchase lowing growing plants for privacy for the family. The board agreed it would be best to approve a budgeted allowance for the purchase of the plants. The board will wait to hear from the attorneys.

Pilots Association:

Voucher to be Approved:

Motion to pay the bills: Chris Ladd

Second: Lorna Strayer

Motion passed with no objection.

Motion to pay the payroll: Rick Ziebarth

Second: Mark Friebel

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

Financial Reports:

- a. Revenues & Disbursements and Balance Sheet were reviewed.
- b. Past due accounts.

Marine/Harbor Report:

The US Army Corp of Engineers was contacted about the Put-in-Bay harbor needing dredging to accommodate the Miller Boat Line's new ferry boat. The Corp sent a drawing of the harbor with widths and depths labeled on the plans and asked for the Port to draw on the plans the needed changes. The Corp will review the changes and discuss possible options. The board made their recommendations on the map, and it will be sent to USACE. It was suggested that we ask Gary Kowalski from Erie Islands Petroleum to write a letter in support of the suggested widening of the channel. His vessel travels through the channel as well.

ODOT Miller Boat Line Project will be scaled down to fit the budget. The project will have to be rebid. The project changes are not ready currently.

Eric Booker asked the Port Authority for approval to have a semi-annual rental fee for the mooring buoys. The board approved.

The Put-in-Bay Township Park District provided engineered drawings for seawall protection for two parks, Diest Road East Point Middle Bass Reserve and Put-in-Bay Scheeff Preserve on East Point. The board reviewed the plans and approved the Resolutions

Airport:

The PIB Terminal Design is moving forward with some designs for the exterior. The Architect from Poggemeyer Design Group sent schematic drawings to C&S. The terminal committee and C&S will meet to review the plans on Thursday, June 23, 2022.

TTL Company completed the boring samples for the terminal project on June 9, 2022.

The board discussed installing another security camera on the front of the terminal facing Langram Rd. Rosann will call Chris Hodgson for pricing.

Dale Burris from North Bass informed the Port that the NB Airport has Poisonous Hemlock growing on the mound at the airport. Rosann contacted RS&H Engineers and ODNR on how to kill it. An ODNR biologist will give recommendations on how to control it.

Old Business:

The sign for Karl Schmidlin Airfield needs to be ordered.

Motion to approve a budget not to exceed \$4000 for the Karl Schmidlin Airfield sign:

Chris Ladd

Second: Lorna Strayer

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebe! yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

New Business:

Rosann submitted a grant proposal for First Responders Recruitment/Hiring, Retention Bonus, and Health Program for Put-in-Bay on June 17, 2022. The grant is Federal dollars but administered through the State of Ohio EMA. The township trustees asked Rosann if she would write the proposal. The grant awards should be announced by mid to late July 2022.

The Port Authority applied for property tax exemption for the property that was purchased in November 2019. The Ottawa County Auditor helped prepare the forms to submit to the State of Ohio in February 2020. Covid sent State of Ohio workers home to work, and it caused a delay in processing the applications. The State requires all property tax to be current on payments. The Port needs to pay back taxes so the application can be processed. Once the state approves the exemption the Port Authority will be reimbursed for all their past property taxes paid since 2020.

The pilots that use the grass runway on Middle Bass Island 3W9 on occasion need to use the Middle Bass Airport 3T7 due to flooded runway or mayflies making the grass runway slippery. While construction is being done on 3T7 and it is closed, the operations move to the 3W9 grass strip. The Port Authority board has waived fees on the 3T7 runway for only the pilots that normally operate on 3W9. The board is very grateful to be able to use the grass strip during construction and is glad to offer our runway in their time of need.

**Next Meeting at Put-in-Bay Township Building
Monday, July 18, 2022, at 5:00 pm**

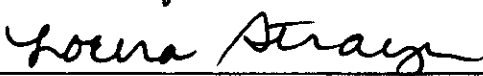
Time: 6:10 pm

Motion to Adjourn: Rick Ziebarth

Second: Mark Friebe

Motion passed with no objection.

Approved by:  Date: 7-18-22

Second:  Date: 7-18-22