

**Put-in-Bay Township Port Authority
Regular Board Meeting Minutes from December 19, 2022
Put-in-Bay Township Building @ 5:00 pm**

Meeting ~ Put-in-Bay Township Building 5:00 pm

Pledge of Allegiance

Roll Call: Rick Ziebarth, Bob Stausmire, Chris Ladd, Mark FriebeI, Lorna Strayer,
Secretary, Rosann Keiser

Minutes November 21, 2022

Motion to approve: Chris Ladd

Second: Mark FriebeI

Roll call: Mrs. Strayer yes, Mr. FriebeI yes, Mr. Ladd yes, Mr. Stausmire yes. Mr.
Ziebarth yes.

Correspondence: Tim Niese will be announcing the 2023 Concert entertainers for Bash on the Bay on January 9th, 2023. Tickets for Bash on the Bay 6 will go on sale January 9th.

Public Participation: No one in attendance.

Pilots Association: None

Voucher to be Approved:

Motion to pay the bills: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Motion to pay the payroll: Rick Ziebarth

Second: Mark FriebeI

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. FriebeI yes, Mr. Ladd yes, Mr. Stausmire yes. Mr.
Ziebarth yes.

Financial Reports:

- a. Revenues & Disbursements
- b. Past Due Account
- c. The UAN accounts conversion is complete and Rosann finished classes on December 13, 2022.
- d. UAN starts Jan. 1st, 2023
- e. Review Budget to be approved

2023 Resolution for Appropriation of funds 2023. Required by UAN. Rosann has the Resolution and the Budgeted Appropriations with the budgeted expenditure amount of \$374,193.

Motion for the Resolution for the Budgeted Appropriation funds 2023 with the budgeted expenditures of \$374,193: Chris Ladd

Second: Mark Friebel

Motion passed with no objection.

Roll Call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

Marine/Harbor Report:

Mr. Stausmire and Mr. Ladd discussed how shallow the lake is currently.

Airport:

Middle Bass Airport drainage project is complete, tiedowns installed, new airfield signage installed, and parking fence will be installed in the Spring. Just informed Nov. 21st, 2022. Approve Middle Bass Rehab RS&H PayApp #4 for \$27,268.97 which has been drawn from Delphi System.

Motion to approve Middle Bass Rehab PayApp #4 to RS&H for \$27,268.97 which has been drawn from Delphi System and submit payment to RS&H: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

Motion to approve Put-in-Bay Terminal design PayApp #4 for C&S Engineers for \$22,711.28 90% is \$20,440.15 10% match is \$2,271.13 this has been drawn from Delphi System and submit payment to C&S: Rick Ziebarth

Second: Mark Friebel

Motion passed with no objection.

Roll Call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

Samples for the terminal interior please review.

Port still waiting to hear from FFA on the ATP Application. There was a discussion to put this up for bid at the end of February.

Mr. Stausmire stated that there was an issue going on with FedEx on shipping packages via FedEx ground onto planes due to possible batteries in packages. The Middle Bass residents are not receiving packages because FedEx has stopped flying packages to Middle Bass. Rosann will contact Griffing Airline to get an update on the issue and see if the Port Authority can help mitigate the issue.

Old Business:

The ARPA Safety Services Grant has been approved for the Mental Health and Wellness portion of the grant. The EMA is now working on the police hiring part of the grant. Rosann has finalized the Budget for two full time officers and one part-time officer for two years that EMA approved. EMS will receive funds to hire one medic for two years. Waiting for final approval. The grant will be for 2 years, and they moved the time frame to 2023 to 2024.

New Business:

Mr. Stausmire stated there is a parking issue at the Middle Bass Airport during the winter months. There was a discussion on how to resolve the issue so year-round residents have a secure parking spot during the winter months, the board will look into it.

Adjourn (Motion) Time 6:30 pm

Motion to Adjourn: Rick Ziebarth

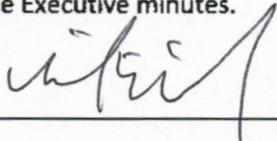
Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mrs. Strayer yes, Mr. Friebe! yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

Board went into Executive session.
Lorna will provide the Executive minutes.

Approved By: _____



Date: _____

1/3/23

Second: _____



Date: _____

1/3/23