

**Put-in-Bay Township Port Authority
Regular Board Meeting Minutes from January 3, 2022
Middle Bass Townhall @ 5:00 pm**

Meeting ~ Put-in-Bay Township Building 5:03 pm

Pledge of Allegiance

Roll Call: Rick Ziebarth, Bob Stausmire, Chris Ladd (absent), Mark Friebe, Lorna Strayer (remote), and Secretary, Rosann Keiser

Meeting Minutes December 27, 2021 (not done at this time)

Correspondence:

The Ford Trimotor group in Port Clinton would like to schedule rides at Put-in-Bay Airport on the 4th of July 2022, the Port Authority has concerns about the heavy air traffic at the airport on a holiday and the local pilots being moved from their paid ramp spaces to make room for the Trimotor.

Public Participation:

Pilots Association:

Voucher to be Approved:

Motion to pay the bills: Rick Ziebarth

Second: Mark Friebe

Motion passed with no objection.

Motion to pay the payroll: Bob Stausmire

Second: Rick Ziebarth

Motion passed with no objection.

Roll call: Mrs. Strayer yes (remote), Mr. Friebe yes, Mr. Stausmire yes, Mr. Ziebarth yes.

Financial Reports:

- a. Revenues & Disbursements and Balance Sheet were reviewed.
- b. Past due accounts.
- c. **Motion to accept PIB, MBI, NBI Airport Rescue Grant funds that were deposited in the First National Bank checking account \$22,000 each airport for a total of \$66,000 on Dec. 22, 2021 by:** Rick Ziebarth
Second by: Mark Friebe
Motion passed with no objection.

Marine/Harbor Report:

Airport:

Aaron Aljets from C&S will invite the board to participate in a zoom meeting on Jan. 10, 2022, to talk about the Put-in-Bay Terminal.

Old Business:

New Business:

The board discussed hiring a part-time employee to help in the Port Authority office. Their duties will be to answer phone calls and learn the day-to-day duties at the airport. The new employee hours will be 20 hours per week. The Port Authority will advertise the job posting in April 2022 with a start date in May 2022. A job description will be developed subject to board approval.

Motion to approve a \$1000 holiday bonus for Rosann Keiser: Rick Ziebarth

Second: Mark Friebel

Roll call: Mrs. Strayer yes (remote), Mr. Friebel yes, Mr. Stausmire yes, Mr. Ziebarth yes

Thank you from Rosann for the bonus.

**Next Meeting at Put-in-Bay Township Building
Monday, March 28, 2022, at 5:00 pm**

Time: 5:23 pm

Motion to Adjourn: Rick Ziebarth

Second: Mark Friebel

Motion passed with no objection.

Approved by: _____

Date: _____

Second: _____

Date: _____

Recorder A44/44