

**Put-in-Bay Township Port Authority
Regular Board Meeting Minutes from May 16, 2022
Put-in-Bay Township Building @ 5:00 pm**

Meeting ~ Put-in-Bay Township Building 5:02 pm

Pledge of Allegiance

Roll Call: Rick Ziebarth (excused), Bob Stausmire, Chris Ladd, Mark Friebel, Lorna Strayer, Secretary, Rosann Keiser

Minutes March 28, 2021

Motion to approve: Mark Friebel

Second: Chris Ladd

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes.

Minutes April 18, 2022

Motion to approve: Lorna Strayer

Second: Mark Friebel

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes.

Correspondence:

Karl Steuk from Middle Bass sent an email concerning the very coarse sand used on the runway and taxiway during the winter. Several pilots complained of the possible damage to aircraft from the coarse sand. The Put-in-Bay maintenance crew was asked to take the broom attachment to Middle Bass Airport to clean up the runway and taxiway. They did.

Public Participation:

Paratus Air has asked the Port Authority for approval to park a 6'X12' food trailer at the airport for the summer and would remove it every night from the airport. There was much discussion about the food trailer. Steve Overy from Paratus Air was on the phone to talk to the board. The board decided not to approve it. The board could understand the waiting passenger would need water to drink in the hot sun, so the board suggested Steve get large coolers to use.

Lisa Brohl and Jackie Taylor from Lake Erie Island Conservancy talked to the board about the Bee Pollinator Program. They were asking the Port Authority to participate in the program with the Conservancy to provide an acre or two to plant the pollinators at the Put-in-Bay Airport. The program also includes a 10-year Agreement that the Port Authority would have to sign. The FAA would have to review the proposal and agreement. This would take a least 6 months for approval from the FAA. The group also asked if they could have a space at North Bass Airport. The Engineer for the Port Authority will be asked if there is a good location at the North Bass Airport for a plot and the FAA will also require a proposal as well. The board discussed the program and felt the PIB Airport was not the appropriate place for the pollinator program as it

could attract small birds and the 10-year agreement could cause an issue getting out of the agreement if an airport improvement plan was needed.

Lisa also talked to the board about the proposed boardwalk in the wetland near the Middle Bass Airport. The USACE sent a letter to the Port Authority requesting an opinion on the project. The board has been concerned about the location of the entrance on Diest Rd. at a curve that has poor visibility and of pedestrians walking on the road. The board asked if they could move the location of the entrance away from the curve. Lisa also asked if the Port Authority would give permission to allow visitors to park in the airport parking lot. The board said no due to the liability of the boardwalk entrance. If people park in the airport lot, we will not make them move but we will not encourage parking there. The board requested not to put parking signs up along the road. The Port Authority will send a letter to USACE expressing their safety concern about the entrance of the wetland boardwalk at the dangerous curve on Diest Rd. The board suggested they move the entrance away from the Diest Road curve, make a smaller parking area in the adjacent wooded lot and they may have to cut down a few trees to provide the parking lot. Lisa expressed they would not cut down any trees.

Todd Blumensaadt from the Jet Express asked the board to sign off on the Jet Express III Ferry Boat Agreement. The life of the 20-year Agreement ended in 2021.

Motion to approve the termination of the Jet Express III 20-year Agreement that ended in 2021 and sign the title back to the Jet Express Company: Bob Stausmire

Second: Chris Ladd

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes,

Bob Stausmire, Vice-Chairman will have the title notarized and signed over to the Jet Express.

Steve Overy, owner of Paratus Air had asked the board about putting a 6X12 food cart next to the Paratus Helicopter Registration building. Steve was on the phone explaining what he wanted to do with the food cart. The board decided they did not want the food cart at the airport but suggested Steve get large coolers so he can sell cold drinks for his passengers while they are waiting for their tour ride on the helicopter.

Pilots Association:

Voucher to be Approved:

Motion to pay the bills: Mark Friebel

Second: Chris Ladd

Motion passed with no objection.

Motion to pay the payroll: Chris Ladd

Second: Lorna Strayer

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes.

Financial Reports:

- a. Revenues & Disbursements and Balance Sheet were reviewed.
- b. Past due accounts.

Marine/Harbor Report:

The US Army Corp of Engineers was contacted about the Put-in-Bay harbor needing dredging to accommodate the Miller Boat Line's new ferry boat. The Corp sent a drawing of the harbor with widths and depths labeled on the plans and asked for the Port to draw on the plans the needed changes. The Corp will review the changes and discuss possible options.

It was also suggested that Miller Boat Line needs to keep a tally of monthly trips of the ferry boats traversing through the Put in Bay Harbor and submit this monthly report to the USACE. This will help the USACE determine improvements to the federal channel.

The ODOT Miller Boat Line Lime Kiln Dock Repair project will be scaled down due to the high bids they received. Once the new plans are completed the project will be put out for rebid.

Airport:

The PIB Terminal Design is moving forward with some designs for the exterior. The Architect from Poggemeyer Design Group will be sending some schematic elevation designs within a few weeks.

The board approved renting 2 Porta Pots for the summer at PIB Airport.

Bob presented a picture of the sign for Karl Schemdlins Airfield. The designer of the sign would not be able to make it for several months. The sign will be approximately 4'X8', it will be made from Azek material and the quote for the sign is \$3,534.

The board discussed the sale of the grindings from the Middle Bass Airport rehab project. Ryan Main is interested in building a hangar at the Middle Bass Airport. Rosann will send him a sample lease agreement and information on the process to build at the airport.

The board was asked to determine a weekly fee rate for the hangar.

Motion for a fee of \$150 per week rate for the public hangar on Put in Bay: Mark Friebe

Second: Chris Ladd

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebe yes, Mr. Ladd yes, Mr. Stausmire yes.

Old Business:

New Business:

The Port Authority submitted a proposal to MARAD Small Port Small Project grant on May 16, 2022, for the Miller Boat Line Lime Kiln Jetty project for the east side of the existing dock. The announcement of the grants will be in the late fall of 2022.

**Next Meeting at Middle Bass Townhall
Monday, June 20, 2022, at 5:00 pm**

Time: 7:23 pm

Motion to Adjourn: Mark Friebel

Second: Bob Stausmire

Motion passed with no objection.

Approved by: *Chris Ladd* Date: *6-20-22*
Second: *Mark Friebel* Date: *6-20*