

Put-in-Bay Township Port Authority
Regular Board Meeting Minutes from August 15, 2022
Put-in-Bay Township Building@ 5:00 pm

Meeting ~ 5:00 pm

Pledge of Allegiance

Roll Call: Rick Ziebarth, Bob Stausmire, Chris Ladd, Mark Friebel, Lorna Strayer,
Secretary, Rosann Keiser

Minutes July 18, 2022

Motion to approve: Rick Ziebarth

Second: Chris Ladd

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr.
Ziebarth

Correspondence:

The attorney for PIN Holdings LLC, the new owner of the Wisteria Bed and Breakfast called and asked if the Port Authority would release the deed restriction from the property. The Port will get a copy of the deed restriction from the County Recorder's office.

Public Participation:

Karl Steuk reported that the Middle Bass Airport Collected \$569 in ramp fees.

Pilots Association:

Voucher to be Approved:

Motion to pay the bills: Rick Ziebarth

Second: Mark Friebel

Motion passed with no objection.

Motion to pay the payroll: Mark Friebel

Second: Chris Ladd

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes,
Mr. Ziebarth yes.

Financial Reports:

- a. Revenues & Disbursements and Balance Sheet were reviewed.
- b. Past due accounts.

The Port office suggested to the board the option of closing the Croghan Colonial Bank account with a current balance of \$85,000. Croghan Bank charges the Port Authority \$113.64 for Ohio Polled Collateral System (OPCS) insurance that is for public funds. The fund's transfer will be deposited in First National Bank with the rest of the Port Authority's funds. First National Bank does not charge for OPCS insurance. The Ohio State Auditors office was contacted to verify the Port Authority could have over \$250,000 in one bank. The FDIC covers the \$250,000 and OPCS cover the balance for the public funds. The board approved moving the funds from Croghan Colonial Bank to First National Bank.

The property tax levy second half distribution of \$28,502.02 was received.

Motion to accept the 2022 property tax levy distribution of \$28,502.02: Rick Ziebarth

Second: Mark Friebel

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth

The board will review the tax levy renewal at a future meeting.

Tim Niese delivered a check to the Port Authority for the 2022 Bash on the Bay Concert event in the amount of \$62,400. The check was deposited in the bank.

Marine/Harbor Report:

The USACE representative will visit to see the Put-in-Bay Federal Channel on Tuesday, August 16, 2022. The representative will arrive at 10:30 am and will stay until at least 3:00 pm. The agenda for their visit is to travel through the federal channel on a Miller Boat Line ferry so they can observe the difficulties the ferries, the fuel vessel, and the fishing charter boats experience. The ferry boat companies, Erie Petroleum, and fishing charter companies wrote letters of support for widening, removing rock, and dredging the federal channel, the letters were submitted to the USACE. Pictures were also provided to the representative of boats docked that were encumbering the passage through the federal channel.

Airport:

Arthur Main submitted his Middle Bass hangar plan, and the plan was sent to C&S Engineering for them to review and approve.

The Put-in-Bay Terminal Geotechnical Subsurface Investigation Report is complete. C&S will be reviewing the report.

Matthew Ray a resident/pilot on Airline Road poured a concrete pad at his expense near his home on Port Authority property for his aircraft. The board was not advised that Mr. Ray was

pouring the pad. There was a discussion several years ago about pouring a pad but there was no board approval in meeting minutes from the past.

Motion to approve the concrete pad: Bob Stausmire

Second: Mark Friebel

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

Mark Friebel completed the private hangar inspections on the Port Authority property.

Old Business:

The Port Authority board approved the list of office space rental rates at the Put-in-Bay Terminal. The approval was required by the Auditor.

Motion to approve the Put-in-Bay Terminal office rental rates: Chris Ladd

Second: Rick Ziebarth

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

The Port Authority will be accepting resumes for a part-time office employee. They discussed what the starting hourly rate should be. It was determined that \$16 an hour was a good starting rate.

The 2022 Road Race in September does not have a food vendor currently. The Port Authority office will work on securing food service for the event.

The Port Authority discussed sharing the purchase of an attachment for screening millings at the Middle Bass Airport with the Put-in-Bay Township.

Motion to share the cost with the Put-in-Bay Township for a new screen for millings at Middle Bass Airport not to exceed \$10,000 Port Authority share: Bob Stausmire

Second: Chris Ladd

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes, Mr. Ziebarth yes.

New Business:

The windsock in the segmented circle at Put-in-Bay Airport needs to be replaced and the pole is a little bent. Jack from the Township will replace the sock and fix the pole on Tuesday, August 16, 2022.

Next Meeting at Middle Bass Townhall
Monday, September 19, 2022, at 5:00 pm

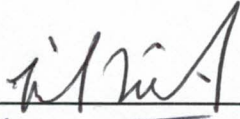
Time: 6:30

Motion to Adjourn: Lorna Strayer

Second: Chris Ladd

Motion passed with no objection.

Roll call: Mrs. Strayer yes, Mr. Friebel yes, Mr. Ladd yes, Mr. Stausmire yes,
Mr. Ziebarth yes.

Approved by:  Date: 9-19-22

Second:  Date: 9-19-22