

**Put-in-Bay Township Port Authority
Regular Board Meeting Minutes from December 14, 2024
Put-in-Bay Township Building @ 1:00 pm**

Meeting ~ Put-in-Bay Township Building: 1pm

Pledge of Allegiance

Roll Call: Rick Ziebarth, Bob Stausmire - Absent, Chris Ladd, Mark Friebe, Forrest Trisler, Beth Furner - Secretary.

Minutes of November 18, 2024.

Motion to approve: Rick Ziebarth

Second: Forrest Trisler

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe - YES, Mr. Ladd - YES, Mr. Stausmire - Absent, Mr. Ziebarth – YES.

Correspondence: None.

Public Participation:

There was a discussion with Jake Market regarding the Joint Venture Agreement with Miller Boat Line.

Motion to approve the Joint Venture Agreement with Miller Boat Line, with approval from Port Authority's attorney: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent, Mr. Ziebarth – YES.

There was a discussion with Dustin Shaffer on his invoices to the Port Authority for managing the Public Hanger here on Put-in-Bay.

Motion to approve Dustin Shaffer (Island Air Taxi) to continue his Public Hanger management here on Put-in-Bay through the first quarter: Rick Ziebarth

Second: Mark Friebe

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent, Mr. Ziebarth – YES.

Pilots Association: None.

Voucher to be Approved:

Motion to Pay Bills: Rick Ziebarth

Second: Mark Friebe

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent,
Mr. Ziebarth – YES.

Motion to Pay Payroll: Rick Ziebarth

Second: Mark Friebe

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent,
Mr. Ziebarth – YES.

Financial Reports:

Visa Reports

Payment Listing – November

Receipt Register Detail – November

Receipt Detail (Deposited Funds) – November

October Bank Reconciliation

November Bank Reconciliation

Past Due Accounts (not yet completed)

Governing Board Signature Page

**Motion to approve the transfer of \$50,000 from the Money Market account to the
Checking Account, date of transfer 12/3/2024:** Rick Ziebarth

Second: Forrest Trisler

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent,
Mr. Ziebarth – YES.

Motion to approve to pay the Visa Statement's by check, currently set up as

ACH payment: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent,
Mr. Ziebarth – YES,

Marine/Harbor Report: None.

Airport:

Motion to approve to pay Bishop Construction LLC \$10,000 for Repairs/Rehab work being done at the Middle Bass Airport: Rick Ziebarth

Second: Forrest Trisler

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent, Mr. Ziebarth – YES.

Old Business:

There was a discussion on the Middle Bass Rehab Wildlife Fence Project. Mr. Ziebarth has a meeting with the FAA to discuss the 3 wetland areas that are an issue.

There was a discussion regarding the Pfalher property.

Motion to approve the Port Authority to send a Resolution letter to the head of ODOT Aviation that states the Port Authority Board concurred with the FAA Determination of Waiver for the Pfalher property: Rick Ziebarth

Second: Mark Friebe

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent, Mr. Ziebarth – YES.

New Business:

The Trustees approved keeping Bob Stausmire and Chris Ladd on the Board for another 4-year term. There were only 2 Board members up for renewal this year.

The Board approved to go into Executive Session at 2:55pm for Personnel.

Next Meeting at Put-in-Bay Township Building
Monday, January 6, 2024, at 5:00 pm

Time: 3:15 pm

Motion to Adjourn: Rick Ziebarth

Second: Mark Friebe

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – Absent,
Mr. Ziebarth – YES.

Approved by: Chris Ladd Date: 1-15-25

Second: Mark Friebe Date: 1-15-25