

Put-in-Bay Township Port Authority
Regular Board Meeting Minutes from September 23, 2024
Middle Bass Town Hall @ 5:00 pm

Pledge of Allegiance

Roll Call: Rick Ziebarth, Bob Stausmire, Chirs Ladd, Mark Friebe, Forrest Trisler.

Minutes of August 19, 2024:

Minutes approved with the amendment of a "NO" vote by Mr. Trisler regarding the appointment of Ray Fogg for real estate matters.

Motion to approve: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Public Participation:

Ray Fogg briefed the Board regarding tree trimming options for the property at the end of Runway 21. Mr. Fogg has not yet proposed to the landowner a tree trimming option. He is seeking additional information from our engineer regarding a previous obstruction study conducted by RS & H.

Vouchers to be Approved:

Motion to Pay Bills: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to Pay Payroll: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Financial Reports:

Payment Register

Receipt Detail (deposited funds)

Visa Report August 2024

July Reconciliations (August reconciliations not yet completed.)

Past Due Account

Governing Board Signature Page

Motion to approve \$40,000 from the Money Market to the Checking Account to cover the local match for the Terminal Construction contractor payment \$318,031.41:

Motion to approve: Chris Ladd

Second: Mark Friebel

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to approve the transfer of \$60,000 from the Money Market to the checking account to cover the local match for the Terminal Construction payments \$180,758.92 and C&S Company Services \$22,255.54:

Motion to approve: Chris Ladd

Second: Mark Friebel

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to approve and pay the Island Service Company (The Boardwalk) invoice for \$4058.30 for replacement of 10 mooring buoys:

Motion to approve: Bob Stausmire

Second: Rick Ziebarth

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to approve a budget of \$4,000 for the new terminal furnishings which include 2 seating benches in front of windows, round table and 4 chairs, area rug for under furniture grouping and several floor plants.

Motion to approve: Bob Stausmire

Second: Rick Ziebarth

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to accept the Middle Bass Wildlife Grant 3-39-0124-023-2024 for \$550,896 Federal, Local \$30,606, State \$30,606 for a Total of \$612,107:

Motion to approve: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to accept the Put-in-Bay Terminal Parking Lot Grant 3-39-0122-031-2024 for Federal \$732,567, Local \$40,699, State \$40,699 for a Total of \$813,964:

Motion to approve: Rick Ziebarth

Second: Bob Stausmire

Governing Board Signature Page

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Motion to approve: Chris Ladd

Second: Mark Friebe

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

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Second: Mark Friebe

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

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Second: Rick Ziebarth

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

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Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

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Motion to approve: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebe – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

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Motion to approve: Rick Ziebarth

Second: Bob Stausmire

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to accept the Put-in-Bay Snow Removal Equipment Grant 3-39-0122-033-2024 for Federal \$92,761, Local \$5,154, State \$5,154 for a Total of \$103,068:

Motion to approve: Rick Ziebarth

Second: Chris Ladd

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

A discussion regarding weather stations at Middle Bass Airport resulted in an agreement to look at newer technology and associated costs.

Motion to approve \$500 for the Terminal Grand Opening Ceremony – miscellaneous expenses.

Motion to approve: Rick Ziebarth

Second: Mark Friebel

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Motion to Adjourn: Rick Ziebarth

Second: Mark Friebel

Motion passed with no objection.

Roll Call: Mr. Trisler – YES, Mr. Friebel – YES, Mr. Ladd – YES, Mr. Stausmire – YES, Mr. Ziebarth – YES

Approved by: 

Date: 11-23-24

Second: 

Date: 11-23-24